

GAP Analysis

Part A: Filling in the Gap

Complete the "Where am I now" column, the "Where am I going" column, and finally *fill the Gap* by completing the "What do I need to fill in the Gap" column.

Where am I now?	What do I need to fill in the Gap?	Where am I going?
<p>Current MOS: _____</p> <p><i>Use V-MET, Service Transcripts, and Professional Evaluations to complete this column.</i></p> <p>Experience and skills I have:</p>	<p>Experience and skills I need to obtain:</p>	<p>Civilian Occupation: _____</p> <p><i>Use My Next Move for Veterans and O*Net to complete this column.</i></p> <p>Experience and skills this occupation requires:</p>
<p>Education and training I have:</p>	<p>Education and training I need to obtain:</p>	<p>Education and training this occupation requires:</p>
<p>Credentials (licenses, certifications, apprenticeships) I have:</p>	<p>Credentials (licenses, certifications, apprenticeships) I need to obtain:</p>	<p>Credentials (licenses, certifications, apprenticeships) or any other requirements for this occupation:</p>

SECTION 2: GAP Examples

AIR FORCE: GAP Analysis

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Where am I now?	What do I need to fill in the Gap?	Where am I going?
<p>Current MOS: <u>3P052, SECURITY FORCES</u> Use VMET, JST, CCAF, and Professional Evaluations to complete this column.</p> <p>Experience and skills I have:</p> <ul style="list-style-type: none"> - 8 yrs experience leading, managing, supervising, and performing security forces/police activities - Detects and reports unauthorized personnel and activities. Provides armed response and entry control enforcement. - Enforces standards: adherence to all laws and directives. - Directs vehicle/pedestrian traffic. Investigates motor vehicle accidents, crimes, and incidents. Operates speed measuring, drug and alcohol, and breath test devices. - Apprehends and detains suspects. - Searches persons and property. Secures crime/incident scenes. Collects, seizes, and preserves evidence. - Conducts interviews of witnesses and suspects. Obtains statements and testifies in official judicial proceedings. - Writes reports and briefs senior officials. <p>Education and training I have:</p> <ul style="list-style-type: none"> - Associates Degree, Criminal Justice - Breathalyzer training - Horizontal Gaze Nystagmus and Field sobriety training - Interrogation training - Witness segregation and interviewing - Motor vehicle accident investigation <p>Credentials (licenses, certifications, apprenticeships) I have:</p> <ul style="list-style-type: none"> - Certified South Carolina Breathalyzer Officer - Certified Handwriting Analysis Investigator - Certified Motor vehicle Accident Investigator 	<p>Experience and skills I need to obtain:</p> <ul style="list-style-type: none"> - Compare Tennessee statutes to those used in the military; formal legal code training will provided at the police academy. - Verify my current daily activity documentation skills for record keeping of daily activities and logs meet civilian police department standards - Discuss with Chattanooga police officers <p>Education and training I need to obtain:</p> <ul style="list-style-type: none"> - None at this time; however, I am currently enrolled in Bachelor's in Criminal Justice program; anticipated graduation date mm/yyyy <p>Credentials (licenses, certifications, apprenticeships) I need to obtain:</p> <ul style="list-style-type: none"> - None at this time; will discuss with Chattanooga police supervision concerning future credentialing, certifications to pursue after probation period 	<p>Civilian Occupation: <u>LAW ENFORCEMENT</u> Use Results from My Next Move for Veterans and O*Net to complete this column.</p> <p>Experience and skills this occupation requires:</p> <ul style="list-style-type: none"> - Identify, pursue, and arrest suspects and perpetrators of criminal acts. See more occupations related to this task. - Provide for public safety by maintaining order, responding to emergencies, protecting people and property, enforcing motor vehicle and criminal laws, and promoting good community relations. - Record facts to prepare reports that document incidents and activities; ensure proper legal charges made. - Render aid to accident victims and other persons requiring first aid for physical injuries. Review facts of incidents to determine if criminal act or statute violations were involved - Communication; oral and written; record all daily activities; apply deductive/inductive reasoning - Listening to others, and asking good questions - Knowledge of police equipment, policies, procedures, and strategies <p>Education and training this occupation requires:</p> <ul style="list-style-type: none"> - Associates Degree <p>Credentials (licenses, certifications, apprenticeships) or any other requirements for this occupation:</p> <ul style="list-style-type: none"> - Local Police Academy Completion - No additional required prior to attending local police academy

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<p>Where am I now?</p> <p>Current MOS: 64P3, Contracting Officer</p> <p>Use VMET, JST, CCAF, and Professional Evaluations to complete this column.</p>	<p>What do I need to fill in the Gap?</p> <p>Experience and skills I need to obtain:</p> <ul style="list-style-type: none"> - Research specific financial systems and contract writing systems utilized by civilian agencies - Gain a better knowledge of civilian legal codes and guidance 	<p>Where am I going?</p> <p>Civilian Occupation: PURCHASING SUPERVISOR</p> <p>Use Results from My Next Move for Veterans and O*Net to complete this column.</p>
<p>Experience and skills I have:</p> <p><u>Administration/Management/Coordination:</u></p> <ul style="list-style-type: none"> - 12 years – managed, directed, coordinated base level purchasing/contracting activities - Directed contracts valued \$259M+ annually <p><u>Law/Government:</u></p> <ul style="list-style-type: none"> - Led, mentored, guided 23 purchasing professionals through all Federal, DOD, and USAF equal requirements, including proper cost estimates, contractor submittals, & contract negotiations - Broad knowledge Acquisition processes <p><u>Analytical/Critical Thinker</u></p> <ul style="list-style-type: none"> - Skilled in mathematics; analyzed market trends; maintained fair and competitive vendors for government - Skilled Negotiator and communicator; negotiated over 36 contracts; saved \$72M+ in excess costs; communicated daily with senior level executives 	<p>Experience and skills I need to obtain:</p> <ul style="list-style-type: none"> - Research specific financial systems and contract writing systems utilized by civilian agencies - Gain a better knowledge of civilian legal codes and guidance 	<p><u>Administration and Management</u></p> <ul style="list-style-type: none"> - Knowledge of business and management principles involved in strategic planning, resource allocation, human resources modeling, leadership technique, production methods, and coordination of people and resources. - Law and Government - Knowledge of laws, legal codes, court procedures, precedents, government regulations, executive orders, agency rules, and the democratic political process. - Production and Processing — Knowledge of raw materials, production processes, quality control, costs, and other techniques for maximizing effective manufacture and distribution of goods - Mathematics - Arithmetic, algebra, geometry, calculus, statistics, and their applications.
<p>Education and training I have:</p> <ul style="list-style-type: none"> - B.S. Economics, US Air Force Academy - USAF Contracting Basic Course - 13 Defense Acquisition Level I & II courses <p>Credentials (licenses, certifications, apprenticeships) I have:</p> <ul style="list-style-type: none"> - Level II DAWIA Contracting Officer - Installation Warranted Contracting Officer – Warrant Level \$10 Million 	<p>Education and training I need to obtain:</p> <ul style="list-style-type: none"> - None at this time - Research to see if Post-baccalaureate certificate is required based on my experience and USAF specialty education received <p>Credentials (licenses, certifications, apprenticeships) I need to obtain:</p> <p>*Not mandatory, but may aid in employment</p> <ul style="list-style-type: none"> - Certified Federal Contracts Manager - Certified Purchasing Professional - Certified Professional Purchasing Manager - Research to see if required or different from current USAF Certs 	<p>Education and training this occupation requires:</p> <ul style="list-style-type: none"> - Bachelor's degree (Business) - Post-baccalaureate certificate <p>Credentials (licenses, certifications, apprenticeships) or any other requirements for this occupation:</p> <ul style="list-style-type: none"> - Certified Federal Contracts Manager - Certified Purchasing Professional - Certified Professional Purchasing Manager